OSU Field Placement Supervision Requirements

BSSW Field Placements
The BSSW is the minimum degree for supervision of an undergraduate student. In addition, BSSW Field Instructors must have 2 years of experience.

MSW/ASAP Field Placements
Field Instructors who accept graduate students as interns must have a MSW degree and 2 years of experience.
- A Field Instructor must have a LISW only if the student is providing direct diagnosis and billable hours.

Roles in Supervision
- **Field Instructor**: A social work practitioner employed by an agency who serves as the student’s field supervisor on a voluntary (unpaid) basis. This individual is responsible for the education of student(s) while the student(s) is at their agency.
- **Task Instructor**: An agency-based individual who does not hold a degree in social work (meaning a BSSW or MSW) but may be responsible for social work related activities at the agency. This individual would be the primary contact for students and fulfill a secondary role to be responsible for learning objectives, evaluations, and overseeing other activities related to student field experience.
- **Co-Instructor**: A college approved, experienced MSW degreed professional who co-instructs and serves as primary Field Instructor with the Task Instructor to ensure that the requirements for social work supervision are met. The use of co-instruction has historically been significant in the development of non-traditional field settings and allows for the use of the practicum site in the absence of an experienced BSSW or MSW degreed practitioner.

Supervision Requirements
Students should receive at least one hour of weekly supervision. Students must complete documentation in Sonia each time they have supervision. When a Co-instructor is assigned to student, they must also document the supervision meetings in Sonia. Agency Field and Task Instructors do not have this same requirement.

When students have a Co-Instructor and Task Instructor, the requirement is for the student to meet with the Task Instructor weekly and the Co-instructor every other week. The student, Task Instructor, and Co-Instructor should meet together at least once a month, but are encouraged to all meet together bi-weekly.

All BSSW and MSW Field and Task Instructors must attend college-sponsored orientations and training including the Field Instruction Training (FIT) prior to accepting a student. The FIT should be renewed every two years.