Ranking Statuses in Sonia

Once an agency agrees to interview you, you will receive a notification from Sonia via your OSU email that your Student Ranking Status has changed. At this point, log in to Sonia and follow these instructions:

1. Select the “Placements” tab and select “Details” You will see the potential agency listed.

2. At the bottom of the page under the “Offers” section, you will see a “Status” column. Your first status update will be “Willing to Interview” If you see an update of “Not Willing to Interview” please contact your placement officer and do not proceed with the next step.

If an agency is reviewing your application and has not yet made a decision, your status will be “None” as shown below or “Referred” Please DO NOT contact them at this time.

3. Once your status is “Willing to Interview”, locate the site contact’s information on the same page. Please contact this person via email and/or phone to schedule your pre-placement interview.
4. You will continue to follow Steps 1 & 2 each time you receive a notification regarding a change in ranking status. The agency will use this function to keep you updated regarding your placement. Here are possible ranking statuses you may receive:
   - Willing to Interview
   - Not Willing to Interview
   - Declined Student After Interview
   - Agency offer of Placement

   In the case you receive “Not Willing to Interview” or “Declined Student After Interview”, please contact your placement officer.

5. Once you receive a ranking status of “Agency Offer of Placement”, you will have the option to decline or accept the offer. See screen shot below. If you decline a placement, please contact your placement officer.

The Field office will provide updates throughout the semester. We appreciate your patience and look forward to matching all of you! We’ll also post this information on your Sonia homepage.

*Please note if you are an out of state student, your process may differ slightly. You will receive direct communication from your placement officer regarding your placement status