



## Office of Field Education

### Field Code of Conduct

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#### **Purpose**

The Field Code of Conduct is established to foster and protect the learning objectives of the field practicum and the field placement process for College of Social Work students. Integrity and professionalism are key characteristics necessary to obtain the most value from the practicum and to respect the contribution and partnership of field agencies. This Code incorporates both the requirements of student conduct at the university and of the profession's Code of Ethics. This Code applies to all students engaging in the placement process and field education.

#### **General Conduct**

- Students are responsible for adhering to both [The Ohio State University Student Code of Conduct](#) and the [NASW Code of Ethics](#).
- Students should not engage in activities contrary to the [Mission of The College of Social Work](#) and/or their field placement agency.

#### **Field Policies & Procedures**

- Students are expected to demonstrate an understanding of field policies and procedures as defined in the [Field Manual](#).
- Students are not permitted to arrange their own field placements. Placements must be arranged by the field placement coordinator.
- Students should view each field practicum as a learning experience with the opportunity to gain transferable skills to any future career interest.
- Students are encouraged to be thoughtful about their field placement referrals. Prior to declining a placement, students must meet with the field placement coordinator.
- When issues in a student placement arise, the student is responsible for reporting those concerns in a timely and appropriate manner. Students are also expected to utilize appropriate channels of communication when addressing problematic situations in field. See the Problems in Placement section in the [Field Manual](#) for more information on effectively communicating concerns.
- Students are not permitted to terminate their field placements without first sharing their concerns with the field liaison and receiving approval from the Director of Field Education. Should the student terminate placement without following appropriate channels, the hours collected prior to the self-terminated placement may be forfeited and are subject to approval by the field office.

## **Appropriate Professional Conduct**

- Students are subject to employee policies, procedures, and disciplinary action of their field placement agency.
- Students should commit to engaging in appropriate self-care and seek out supportive services for issues that may negatively impact their field placement performance.
- Students should assess and appropriately adapt to the varying degrees of professional social work environments.

***Failure to adhere to this Field Code of Conduct may result in an unsuccessful placement (as defined in the Field Manual) and/or other disciplinary action(s) including a Performance Review by the College of Social Work.***